



## NOTICE

A Regular Meeting of the Board of Trustees of Metrocare Services will be held on Thursday, August 27, 2020 at approximately 1:30 p.m., via a zoom conference. To join the zoom meeting please go to <https://zoom.us/j/7729589382> and use Meeting ID: **772 958 9382**. Prior to the regular session, a Board Training Session will begin at 1:00 pm.

If you need additional assistance to effectively participate in or observe this meeting, please notify the Administrative Office at 214.743.1201, at least 72 hours prior to this meeting so that reasonable accommodations can be made to assist you.

A portion of the meeting may be closed for purposes permitted by Chapter 551, Open Meetings, Texas Government Code, Sections: 551.071, 551.072, 551.073, 551.074 and 551.076. Metrocare Services reserves the right to exercise its discretion and convene in closed/executive session as authorized by the Texas Government Code Section 551.071, et seq, on any of the items listed on its agenda, and as a result to take any necessary action in Open Session.

Terry A. James, Chairman  
Metrocare Board of Trustees

Leslie H. Secrest, M.D., Vice Chair  
Metrocare Board of Trustees

John W. Burruss, M.D.  
Chief Executive Officer

## BOARD OF TRUSTEES

Terry A. James  
*Chairman*

Leslie Secrest, M.D.  
*Vice Chairman*

Dee Salinas Gutierrez  
*Secretary*

Jill Martinez

Kenneth R. Bernstein

Peter A. Schulte

Dave Hogan

Noel O. Santini, M.D.

Anthony Farmer



1345 River Bend Dr.  
Dallas, Texas 75247  
(Mustangs Rm.)

## Agenda

Thursday, August 27, 2020

### BOARD Training - 1:00 PM

Cohen Clinic  
Dr. Amy Williams, presenter

### REGULAR BOARD MEETING - 1:30 pm

To join this Zoom Meeting go to:

<https://zoom.us/j/7729589382>

Meeting ID: 772 958 9382

#### Call Meeting to Order & Declaration of a Quorum:

Mr. James

#### Citizen Comments:

In light of Dallas County Shelter in place order, citizen comments can be submitted via e-mail at: [martha.toscano@metrocareservices.org](mailto:martha.toscano@metrocareservices.org) 24 hours prior to the meeting. Limited to two minutes (*only those registered*)

#### Chairman Updates:

Mr. James

#### Recognition: Jonathan McNorton

#### ❖ Assignment of Board Liaison to the IDD PNAC:

Mr. James

- Ms. Dalia "Dee" Salinas Gutierrez, Board Liaison

#### Board Liaison Reports:

Mr. James

- IDD Planning Network Advisory Committee: Linda Thompson
- Texas Council of Community Centers: Terry James, Board Liaison

#### Consent Agenda Items:

Mr. James

- ❖ *Designates items on which the Board may take action*

*All consent agenda items are considered to be routine by the Board and will be enacted with one motion. There will be no separate discussion of items unless a Board Member so requests, in which event, the item will be removed from consideration as an item of consent business and considered in its normal sequence with the other action items listed below in which case full discussion of the item July occur as necessary.*

- ❖ Acceptance of the July 23, 2020 Regular Board Meeting Minutes
- ❖ Acceptance of the Human Resources Report for July 2020
- ❖ Acceptance of the Clinical Services Report for July 2020
- ❖ Acceptance of the Mental Health Division Report for July 2020

- ❖ Acceptance of the Quality and Authority Report for July 2020
- ❖ Acceptance of Revision to Board Policy:
  - 6.02 Notification of Client Deaths and Unusual Incidents
- ❖ Acceptance of the Strategic Initiatives Report for July 2020

**Action agenda items:**

Mr. James

**Chief Executive Officer Report:**

Dr. Burruss

**Service Presentation:** Eligibility Determination Unit, Dr. Florenczell Whitfield

- ❖ Consideration of Acceptance of the Chief Executive Officer Report for the FY19 Key Performance Indicator Progress through July 2020
 

The chief executive officer will present an overview of the performance of the center and specific key highlights from the preceding month.

- ❖ Consideration of Acceptance of the FY21 Key Performance Indicators Dr. Burruss

**Strategy 1: Fiduciary Responsibility**

**Finance and Administration Reports**

- ❖ Consideration of Acceptance of the Financial Report for July 2020 (Unaudited) Mr. Buckley

The chief administrative officer will review the statement of net position, the statement of activities and the statement of cash flow for the prior month and discuss plans to address deficiencies therein relative to plan.

- ❖ Consideration of Acceptance of the FY21 Budget Plan Dr. Burruss

The chief executive officer will present the FY21 Budget Plan developed as part of the budgeting process for approval.

**Executive Session:**

Mr. James

Announcement of Closed Session in accordance with Subchapter D., Sections 551.072 and 551.074 of the Texas Open Meetings Act (Chapter 551 of the Government Code) for the purpose of discussing the purchase, exchange, lease, or value of real property and discussing personnel matters, i.e.

- Discussion of and Potential Action on the CEO's Contractual Compensation
- Discussion of and Potential Action regarding the Purchase of Real Property and Construction of Clinic Facility in Grand Prairie.

**Return to Open Session**

Mr. James

- ❖ **Action Taken as a Result of Executive Session**

Mr. James

- Approval of the CEO's Contractual Compensation
- Approval of Resolution Authorizing the Purchase of Real Property and Construction of Clinic Facility in Grand Prairie.

**Adjournment:**

Mr. James